

TASK SLIP IN USE - EXAMPLE

FOR WHO?

A number of students in your classes will have difficulty retaining and processing the information you give for task completion.

WHY?

- Provides a check list that is delivered one step at a time
- Students do not become overwhelmed by the amount of work
- Gives students access to attempt and achieve academically
- Assists students to complete the set tasks.

WHEN?

- Before getting to class (the teacher should still go through the task slip and explain each step with the student).
- In conjunction with the student (one step at a time).

Make sure name and subject is written in so the students recognise what subject the task is for

Students write day of the week and date to help them keep track

TASK SLIP

Student Name _____ Subject _____

Day Date.....

Step 1 _____

Step 2 _____

Step 3 _____

Step 4 _____

Time I have to complete the task

Teacher writes in Step 1.
Student completes Step 1 and puts their hand up. Teacher checks their work and then writes Step 2 in, etc.

Each time a student completes a step, they get to tick the box.

Make sure students understand any time constraints that are in place, but allow them to take a break if needed.